



# WESTERGARD PTO BOARD

## MEETING MINUTES

<b>LOCATION:</b>	Zoom/
<b>DATE:</b>	02/28/2024
<b>ATTENDEES:</b>	Mara Morrison, Amber Badik, Kim Maples, Will Burrows
<b>TIME:</b>	7:00 pm – 8:00 pm

## AGENDA ITEMS

### Call the meeting to order.

Meeting was called to order by Will Burrows and seconded.

### Budget Update

- a) Reminder to add Zoom to the budget.
- b) Book club has a special funding request for \$147.05. The request was voted and approved. Reminder to tell clubs to budget better for the year so they are not always asking for money.
- c) Star labs has a \$300 special funding request. The star lab will be available for all students. The principal will fund the other \$300 and \$300 was through a grant. The request was voted and approved.
- d) In the next meeting we need to review the special funding request and the teacher funding.
- e) PTO to update the reimbursement form to add additional funding or special funding. We could combine the two forms.
- f) Strategies has 4 teachers and we need to find a way to add teacher stipends after the school year starts when teachers are added to the school.
- g) Add bylaws changes to the next meeting to vote for changes.
  - i) Increase board approval amount.
  - ii) VP should not do all the fundraising.
  - iii) Remove Facebook.

### Events

- a) Chipotle planned for 24th of April. Kim will send out the flyer.
- b) Spring fling is planned for April 30th, TBD. Amber will run the event.
- c) Talent show has two leads and will be planned for May sometime. The auditions will be in April/May.
- d) Fun Run/BOosterthon will launch May 21st and the event is on May 30th. We need to order the shirts by 04/03/24 to get the best deal and will just use Westie running and not do a competition since it did not go well last year.
- e) Teacher appreciation will be led by Amber and runs May 6th-10th.. Amber will need to work with Melissa to organize the lunches and the weekly events/food items.
- f) Bingo night will need pizza (20 pizzas), water, chips, candy. Mara is going to Costco and will pick up snacks and water. Amber to get pizza and gift cards for Baskin Robbins.