



**Westergard Elementary PTO
Cash Request Form**

Name:
Email:
Event/Committee:
Dated Submitted: (submit at least one week in advance)
Date Needed:
Total Amount Needed: \$

CASH	QUANTITY	TOTAL
\$20		
\$10		
\$5		
\$1		
	TOTAL CASH	\$

**Return this form to the PTO box in the office or email to treasurer@westergardpto.org
Please also email Treasurer to make arrangements for delivery of cash.**

Cash was counted and verified by:

Event/Committee Volunteer Print Name:	Signature:
PTO Treasurer Print Name:	Signature:

